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Sir Y Fflint  
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Northop Hall C P School  
Llys Ben  
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**Ysgol Gynrad**  
**Northop Hall C P School**  
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3<sup>rd</sup> May 2016

Dear Parents & Guardians,

I am pleased to advise you that we are introducing a new online payment service – ‘School Gateway’. This means that you will be able to make online payments for dinner money and school trips via the School Gateway, smartphone app or website. You will also be able check your child’s balance and top them up at any time.

We will be able to notify you by text or email, when items such as school trips and tickets for events, are available for payment on the school Gateway. You will also be able to give online consent, where required, for your child to take part in activities and notify us of a reason for absence.

Aside from saving school time and money on administration, School Gateway will also make it much easier for parents to pay any time 24-7 and reduce the amount of cash carried by children within school premises.

We are aiming to roll this new system out on the 6<sup>th</sup> June and will send out further details on how to do so in the coming weeks. In order to set up the new database we require an email address & current mobile number for the priority carer. Please could you email [nhmail@northophall.flintshire.sch.uk](mailto:nhmail@northophall.flintshire.sch.uk) with the details listed below in order for us to set up your account, no later than Thursday 5<sup>th</sup> May 2016. Alternatively, if you do not have access to email please complete the form below.

Child's name	
Name of priority carer	
Email address	
Mobile number	
Siblings	

Please look out for further letters with instructions on how to activate your account in the coming weeks.

Many thanks for your assistance in this matter.

Miss Bailey  
School Secretary